

# NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA  
[clerk@northduffieldpc.co.uk](mailto:clerk@northduffieldpc.co.uk) [www.northduffieldpc.co.uk](http://www.northduffieldpc.co.uk) Tel: 01904 449495

## MINUTES of the Parish Council meeting held on 7<sup>th</sup> July 2022 Chapel Schoolroom, North Duffield

### Part 1

**22073. In attendance:** Cllrs R Arrand, S Brown, R Hemingway (Chairman), M Patten, L Richardson, M Walton, B Wells and D Wint. S Look (Clerk). Member of the public. Cllr Arthur.

Absent: Cllr C Walker and Cllr Topping. No declarations of interest received.

**22074. Minutes** of the Parish Council meeting held on Thursday 9<sup>th</sup> June were proposed, seconded and unanimously agreed as a true and accurate record.

#### **22075. Matters arising from the last meeting:**

- i. Cllr Hemingway has updated the 'to do list'. Outstanding items discussed. Cllr Wint and Cllr Wells to organise a depth gauge for the jetty of the pond. Cllr Wint to replace the planking on the jetty and install a drainage channel on the patio area. Cllr Wint to reduce the number of trees on the island in the autumn. Cllr Arrand to arrange for the pond hedge to be cut back and reduce the height in the autumn. Cllr Wint to organise the electrical survey of the green and upgrade. Cllr Patten to install new locks on the notice board. Clerk to contact contractor regarding the weeding of the snickets and the pin kerbs. Cllr Brown to clean the dog bins. Benches on the green to be cleaned and revarnished in autumn. Cllr Brown to send the clerk a list of all the street signs that need repainting. Cllr Wells to contact the owner of a property on Manor Drive regarding cutting the brambles back at their boundary.
- ii. Back Lane pumping station issues; Cllr Arthur has had a meeting with NYCC who have confirmed that the work has been carried out to rectify the fault with the paving. They are going to send an engineer out to check it is not reoccurring. Cllr Arthur to contact Yorkshire Water to escalate this and reiterate to NYCC that the underlying problem has not been resolved as explained by residents at the annual meeting.
- iii. Parking issues raised at the annual meeting as a result of the bird auction held at the village hall were discussed. A letter has been sent to the organisers of the bird auction by the village hall committee explaining the problems with parking requesting consideration to be taken. Cllr Brown has monitored the problems and although signage has now been put up and the parking has improved outside the hall, there has still been problems further up the road and residents have encountered verbal abuse from visitors to the auction when asked to move their vehicle that was blocking a private driveway. This has been reported back to the village hall committee. A suggestion was made that the village hall car park needs to be lined to make it clear where to park and marshals should be in place during the event.
- iv. Land for re-wilding / tree planting; The allotment committee have confirmed that they have not got the space for more tree planting (they have already had some hedging from the Woodland Trust planted) and concerns raised that more trees would create shading and maintenance required. The PFA have also confirmed that they are unable to plant any.
- v. Footpath to link up North Duffield to Skipwith Common; Clerk contacted Cllr Mark Topping to approach the Leader of SDC for funding for this. No further update at this stage. Cllr Arthur to contact NYCC about government grants for cycle paths.

#### **22076. Public time:**

- i. A resident raised concerns about the prescription service at North Duffield Medical Practice. It was resolved that the clerk will contact Escrick surgery for an update on the opening hours for the North Duffield surgery and any plans for collecting prescriptions locally. Clerk to also make a request for an electronic prescription service.
- ii. Resident raised issues with the newly installed Build Out suggesting that an additional build out is required on the other side of the road to create a chicane. Clerk to contact highways for recommendations and request some temporary signage to warn motorists of the new road layout. It was agreed to monitor this.

#### **22077. Receive Ward/ District Councillor reports:**

- i. Cllr Topping not present.
- ii. Cllr Arthur updated councillors on the funding awarded to the Parish Council for the Vehicle Activated Speed Sign and explained about the Yorkshire Water pumping station investigations.

**22078. Highways:**

- i. Update on the VAS Sign in the village; Cllr Arthur has confirmed a contribution of £2000 from his NYCC locality budget. NYCC will be installing the post on 18<sup>th</sup> July. Actual VAS sign to be installed once post has been sited. Clerk has also applied for Community Funding from Cllr Arthur and Cllr Topping.
- ii. Update on the community speed watch volunteers; community speedwatch have not responded to the application despite follow up emails. Councillor Arthur to follow up on behalf of the PC.
- iii. The build-out on York Road has now been installed. It was noted that the shape of the post is to prevent wide farming vehicles from hitting the signs, therefore it a safety requirement. NYCC have asked the contractor to lower the sign slightly to the elbow joint of the post.
- iv. No further update on the highways work on the A163 opposite Broadmanor to remove one gully, reposition another out of the wheel track and reset a further three 3 gully grate to prevent the road vibrations.

**22079. Planning Applications**

- i. 2022/0746/S73. Gothic Farm, Main Street, North Duffield. Section 73 application to vary condition 07 (visibility) of approval 2020/1041/FUL Proposed conversion of existing agricultural building to 2no dwellings with garages and erection of 3no dwellings with garages following demolition of existing farm buildings granted on 17 June 2022. No further comments to submit.

**22080. Planning Decisions:**

- i. 2021/1308/HPA. Beal House, 1 Broadmanor, North Duffield. Erection of rear single storey extension and realignment of garden fence to eastern boundary. Permission granted. It was noted that the fence has been moved back to the boundary.
- ii. 2020/1041/FUL. Gothic Farm, Main Street, North Duffield. Proposed conversion of existing agricultural building to 2no dwellings with garages and erection of 3no dwellings with garages following demolition of existing farm buildings. Permission granted.

**22081. Financial matters:**

- i. Confirmation of the Jubilee costs to the Parish Council were £832.22 so within the £1000 budget.
- ii. Finance report and consider transactions for approval and payment:  
Account balance and reconciliation:

		Current account	Savings account
a.	<b>Account balances as at 31<sup>st</sup> May 2022</b>	<b>£5,832.03</b>	<b>£26,567.04</b>
b.	Payments made since last meeting (approved at last meeting):		
	S Look May expenses inc. annual meeting and skip hire costs	-£446.34	
	S Look –May salary	-£	
	Selby District Council; dog bin post on village green	-£82.69	
	Lewis Tree Surgery; agricultural report on the village green	-£360.00	
	NYCC – streetlight maintenance 2021-22	-£47.64	
	SDC- provision of bins for the Jubilee events	-£84.16	
	L Richardson – jubilee items	-£61.06	
	Fizzco – Christmas lights (white)	-£1046.51	
c.	Payments made since last meeting under clerks delegated authority:		
	R Hemingway – Sockets for the village green	-£99.98	
	S Look – June salary	-£	
d.	Receipts		
	Newport Land & Law – North Duffield Landings	£4632.50	
e.	Internal transfer	£3,000	-£3,000
f.	<b>Account balances as at 28<sup>th</sup> June 2022</b>	<b>£6075.53</b>	<b>£28,199.54</b>
g.	To approve the following payments:		
	S Look June expenses	-£46.57	
	S Look – McAfee security for two years	-£116.99	
	Lewis tree surgery – remedial tree work	-£1281.60	

	One stop promotions - Ukraine flag	-£45.54	
--	------------------------------------	---------	--

Resolved to accept and approve the payments and transactions as stated.

**22082. Village Green:**

- i. No further update on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- ii. Update given from the 'village green working group' given. It was resolved to allow a member of the village green working group to purchase some Crocus bulbs for the near the Cherry tree on the green and along the verge of the A163. Budget agreed of up to the value of £100.
- iii. Christmas lights have been ordered. Further quote received for 2 strings of Multi-Coloured Festoon Lights - £502 inc. VAT. To consider purchasing these at a later date after Cllr Hemingway has tested the existing lights.
- iv. Cllr Wint and Cllr Patten to arrange to get a quote for an electrical check, new sockets in a lockable box near the dog bin and re-cable laying for the village green. Cllr Wint has done a plan.
- v. Book swap stand has been ordered. It was agreed to paint it Sage Green. To advertise in Round Up when it has been installed.
- vi. Part one of the tree maintenance on the village green has been done. The contractor has confirmed that the braces have not yet been installed as they are awaiting their delivery. As soon as they arrive they will arrange to come and fit them. Cllr Hemingway and Cllr Wint to lift and cut off the lower branches of the Field Maple (T11 marked on the plan).
- vii. No further update on the purchase of a marquee from the football club. It is be discussed further at the next PFA meeting. To consider purchasing a storage container when prices have come down.
- viii. WI commemorate bench is ready to be installed on the paved area on the village green opposite the pond. It was resolved to order two new Phoenix heavy-duty benches from Glasdon made out of wood effect recycled plastic (cost £580.71 exc. VAT each) to go either side of the WI bench. Fixing kits for below ground are also required at £48.90 per seat. Clerk to order.
- ix. Councillors considered planting a replacement Oak tree to replace the existing decaying tree. It was resolved to defer this for a couple of years. Clerk to speak to Lewis' about planting a replacement oak in the area and if the existing diseased Oak would affect it. The report on the existing Oak stated that the tree will defend itself and live with the fungus for some time until intervention is needed so that does not need to be removed immediately. Inspections required annually.
- x. It was agreed to consider purchasing a tree seat next year. In the interim Councillor Wint is going to refurbish the existing benches near the pond and re-site them near the tree near the dog bin. It was resolved to purchase a 5-seater 'Bowland' disabled access picnic bench with an extended end from Glasdon with ground fixing hardware at a cost of £693.92 exc VAT. It was noted that the manufacturers underline the importance of a hardstanding foundation for stability.
- xi. A resident has contacted the Parish Council regarding a duck that had got injured in a crack in the pond. Cllr Wint to fill the cracks to avoid future problems. Resolved to reimburse the resident for the vets expenses incurred. Cllr Arrand to speak to Natural England regarding removing some of the Drakes.

**22083. Correspondence:**

- i. Noted YLCA White Rose Update and training dates.
- ii. Request received from a child in the village regarding Geocaching. It was resolved allow this.
- iii. YLCA information received regarding the number of seats a Parish Council should have in relation to the number of electors. It was resolved to apply to increase the number of seats to eleven.
- iv. Email received from a resident concerned about a property on Back Lane looking neglected. Cllr Hemingway to have a look and report back.
- v. A resident has approached a councillor regarding a potential change of use of the field on the south side of Market Weighton Road. Concern raised that a caravan park is being proposed. Clerk to contact Develop Management at Selby District Council.

**22084. Meeting closure to members of the public:**

- i. Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 1<sup>st</sup> September 2022 at 7pm in North Duffield Methodist Chapel.

## Part 2

**22085. Confidential business.** Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. The sale of North Duffield Landings has been finalised and all proceeds from the sale now in the PC account. After taking into consideration fees for establishing ownership and solicitors fees it was confirmed that the total income is £3849.60 for the site.

Meeting closed at 20.55.

Signed:

(Chairman)

Date:

A large, faint, diagonal watermark or signature across the page, possibly reading 'Duffield Landings' or similar, extending from the bottom left towards the top right.